



# ILM LEVEL 3 STANDARD FOR LEADERS AND MANAGERS

## QUALIFICATION AIM

To provide learners working in an organisation with the leadership and management knowledge and skills required to progress in their career and on to further study. When taken as part of the Team Leader/ Supervisor apprenticeship standard the aim of this qualification is to support preparation for the end point assessment.

## WHO IS THE QUALIFICATION FOR?

Ideal for professionals taking their first steps into line management, or those with some experience of managing a team or project. The learner must be in employment to take this qualification.

## BENEFITS FOR INDIVIDUALS

- Develop a range of essential management skills applied and refined in a real working environment.
- Build the leadership capability to motivate teams and influence with confidence.
- Gain a broad understanding of key management and leadership theory to underpin and support growth and performance.

## BENEFITS FOR EMPLOYERS AND EDUCATORS

- Targeted learning and development in complete alignment with the latest apprenticeship standards - ensuring all learning is relevant, with no gaps in knowledge.
- Maximises learner's confidence and readiness for End Point Assessment.
- Rewards learner's engagement and drives completion with ILM digital credentials.

## WHAT OPPORTUNITIES FOR PROGRESSION ARE THERE?

The qualification allows learners to progress in their career or to the following ILM qualifications:

- ILM Level 4 Award, Certificate and diploma in leadership and management
- ILM Level 4 Award in Leadership
- ILM Level 5 Diploma for Leaders and Managers
- ILM Level 5 Award, Certificate and Diploma in Leadership and Management.
- ILM Level 5 Award and Certificate in Leadership.

## IS IT PART OF AN APPRENTICESHIP?

This qualification provides full coverage of the 'on programme' element of the Team Leader/ Supervisor Apprenticeship Standard. The qualification may also be delivered independent of the apprenticeship.

## STRUCTURE

To achieve the Level 3 Diploma for Managers learners must achieve all 17 units.

## KNOWLEDGE UNITS

- D/ 615/ 5555 8410-300 Leading People 3 2 17
- H/ 615/ 5556 8410-301 Managing People 3 2 17
- K/ 615/ 5557 8410-302 Building Relationships 3 2 15
- M/ 615/ 5558 8410-303 Communication 3 2 15
- A/ 615/ 5563 8410-308 Operational Management 3 2 18
- F/ 615/ 5564 8410-309 Project management 3 2 15
- J/ 615/ 5565 8410-310 Finance 3 2 15

## SKILLS UNITS

- T/ 615/ 5559 8410-304 Leading People 3 2 3
- K/ 615/ 5560 8410-305 Managing People 3 2 3
- M/ 615/ 5561 8410-306 Building Relationships 3 3 3
- T/ 615/ 5562 8420-307 Communication 3 2 3
- L/ 615/ 5566 8410-311 Operational Management 3 2 3
- R/ 615/ 5567 8410-312 Project Management 3 2 3
- J/ 615/ 5568 8410-313 Finance 3 2 3

## COMBINED KNOWLEDGE AND SKILLS UNITS

- D/ 615/ 5569 8410-314 Self Awareness 3 3 15
- R/615 / 5570 8410-315 Management of Self 3 3 12
- Y/615 / 5571 8410-316 Problem solving and decision making 3 3 12